STANDARD ERASMUS UNIVERSITY CHARTER
Application form

Final date for submission: 30/06/2009

253534-IC-1-2010-1-TR-ERASMUS-EUC-1

Type of Erasmus University Charter applied for
- Standard ☑
- Extended (Student placements only) □
- Extended (Standard Charter and student placements) □

Applicant's previous EUC number (if applicable): XXXXX-IC-1-200X-1-XX-ERASMUS-EUC-1

Correspondence language EN

Erasmus Policy Statement original language: EN

If the original language is not English, French or German, the Erasmus Policy Statement should also be provided in one of those three languages.

Erasmus Policy Statement translation language: not applicable
# Institutional profile

## A.1. Identification of the applicant institution

| Full legal name of the institution in the national language | CANKIRI KARATEKIN UNIVERSITESI |
| Translation of this name in English | CANKIRI KARATEKIN UNIVERSITY |
| Erasmus ID code of the institution (e.g. F PARIS333 - if available) | TR CANKIRI01 |
| Internet address | http://www.karatekin.edu.tr |

## A.2. Identification of the legal representative

| Surname of the legal representative of the institution | SAVAS | Name | ALI IBRAHIM |
| Title (optional) (e.g. Prof., Dr, etc.) | Prof. Dr. | Gender | Male |
| Department/Unit | RECTORSHIP |
| Official function within the institution | RECTOR |
| Phone (including country and area codes) | +90 /376 /2120421 |
| Fax (including country and area codes) | +90 /376 /2120422 |
| E-mail address (only one address) | rektor@karatekin.edu.tr |
| Legal address of the institution | CUMHURIYET MAH SEHIT PILOT USTEGMEN ERDEM OZTURK SOK NO:12 18100 CANKIRI TR, Turkey |

## A.3. Erasmus co-ordinator

| Surname of the Erasmus Coordinator of the institution | OZCELIK | Name | SEZAI |
| Title (optional) (e.g. Prof., Dr, etc.) | Assoc. Prof. Dr. | Gender | Male |
| Department/Unit | ERASMUS OFFICE |
| Official function within the institution | ERASMUS COORDINATOR |
| Phone (including country and area codes) | +90 /376 /2132626 - 2429 |
| Fax (including country and area codes) | +90 /376 /2120422 |
| E-mail address (only one address) | erasmus@karatekin.edu.tr |
| Correspondence address | CUMHURIYET MAH SEHIT PILOT USTEGMEN ERDEM OZTURK SOK NO:12 18100 CANKIRI TR, Turkey |
### A.4. Statistical data on the applicant institution

The data required relate solely to higher education.

<table>
<thead>
<tr>
<th>Foundation year of your institution</th>
<th>2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level of degrees awarded</td>
<td></td>
</tr>
<tr>
<td>First cycle degrees</td>
<td>Yes</td>
</tr>
<tr>
<td>Second cycle degrees</td>
<td>Yes</td>
</tr>
<tr>
<td>One-tier degrees</td>
<td>No</td>
</tr>
<tr>
<td>Third Cycle(without PhD)</td>
<td>No</td>
</tr>
<tr>
<td>Doctoral degrees</td>
<td>No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Number of students enrolled in 2008/2009 on higher education courses</th>
<th>Part-time</th>
<th>Full-time</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1855</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Number of students graduated in 2007/2008</th>
<th>First Cycle</th>
<th>Second Cycle</th>
<th>One-tier degrees</th>
<th>Third Cycle(without PhD)</th>
<th>Doctoral degrees</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>686</td>
<td>30</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

| Number of teaching staff (total) in 2008/2009 | 142 |
| Number of teaching staff (full-time equivalent) in 2008/2009 | 142 |
| Number of administrative staff (full-time equivalent) in 2008/2009 | 143 |
| Number of these administrative staff members directly working in European/international relations in 2008/2009 (full-time equivalent) | 8 |
| First year of participation in Erasmus Programme with funding from the European Community |      |
Respect of fundamental principles

The institution agrees to comply with the following:

<table>
<thead>
<tr>
<th></th>
<th>YES</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 Mobility shall be carried out only within prior inter-institutional agreements;</td>
<td>✔</td>
</tr>
<tr>
<td>02 No university fees for tuition, registration, examinations, access to laboratory and library facilities are to be charged to incoming Erasmus students;</td>
<td>✔</td>
</tr>
<tr>
<td>03 Full recognition shall be given to students for satisfactorily completed activities specified in the compulsory Learning Agreements;</td>
<td>✔</td>
</tr>
<tr>
<td>04 Highest quality is ensured in the organisation of student and staff mobility;</td>
<td>✔</td>
</tr>
<tr>
<td>05 Curriculum information is up to date, easily accessible and transparent;</td>
<td>✔</td>
</tr>
<tr>
<td>06 An academic credit transfer system (ECTS or similar) gives transparency to the recognition procedures;</td>
<td>✔</td>
</tr>
<tr>
<td>07 Equal academic treatment and services are ensured to home and Erasmus students;</td>
<td>✔</td>
</tr>
<tr>
<td>08 The integration of visiting Erasmus students in the activities of the institution is supported;</td>
<td>✔</td>
</tr>
<tr>
<td>09 Transcripts containing full, accurate and timely information are provided to incoming Erasmus students and their home institutions;</td>
<td>✔</td>
</tr>
<tr>
<td>10 Erasmus teaching activities are facilitated and acknowledged;</td>
<td>✔</td>
</tr>
<tr>
<td>11 The institution promotes and gives visibility to the activities supported by the Erasmus programme;</td>
<td>✔</td>
</tr>
<tr>
<td>12 The Erasmus University Charter and the related Erasmus Policy Statement are publicized in the institution</td>
<td>✔</td>
</tr>
<tr>
<td>13 The institution complies with the objectives on non-discrimination set out in the Lifelong Learning Programme</td>
<td>✔</td>
</tr>
</tbody>
</table>

Information on the organisation of mobility

1.a Recognition matters: *Is your institution using ECTS (ECTS credits, learning agreement, transcript of records) to facilitate academic recognition of Erasmus study periods abroad?*
- in all faculties/departments Yes
- in some faculties/departments Yes

1.b Recognition matters: *Will your institution use ECTS as an internal credit accumulation system?*
- in all faculties/departments Yes
- in some faculties/departments Yes

2. Diploma Supplement

Does your institution award a Diploma Supplement to students? No

3. Support for teaching staff mobility: *What provision will be made to facilitate and support ERASMUS teaching staff mobility?*

a) Additional financial support from your institution Yes
b) Acknowledgement of teaching activity abroad as an important part of academic career Yes
c) Help with practical arrangements (travel, accommodation etc.) Yes
d) Other (please specify) Yes

Free accommodation will be provided for incoming teaching staff

4. Support for disabled students/teachers: *Will your institution provide special facilities for:*

a) Erasmus students/teachers with visual disability? Yes
b) Erasmus students/teachers with hearing disability? Yes
c) Erasmus students/teachers with other physical disability? Yes
Erasmus Policy Statement (EPS)

In order to complete this section, please refer to the instructions given below. Please note that your EPS shall be
given wide visibility in your institution and must be published on the web page of your institution. The EPS should set
out the overall Erasmus co-operation strategy of your institution in relation with its mission statement, underlying its
Erasmus cooperation plan as well as any other activities to be proposed in the framework of the Lifelong Learning
Programme (LLP).

1.a) Please describe clearly your institution's strategy, objectives and priorities for its Erasmus activities (mobility,
multilateral projects and networks, etc.) and any other actions in the context of the Lifelong Learning Programme.

- What is the institution's previous experience in international exchange and cooperation programmes?
- How does the participation in the Erasmus programme relate to the overall international strategy of the institution?
- What are the institution's priorities/objectives to be reached by participating in the Erasmus programme?
- What are the specific activities to be implemented in the framework of the Erasmus programme (e.g. exchange of
  students and staff, development of cooperation with higher education institutions or other types of institutions,
  participation in Erasmus multilateral projects/ networks)?

Cankiri Karatekin University (CKU) is a newly established university founded upon the institutional experience and
capacity of the Ankara Un. since 1976. Established in 2007 with 4 faculties, 2 institutes and 2 vocational schools;
CKU has a young generation academic staff, many of whom received their degrees from prestigious universities with
a high success. CKU has the vision of becoming one of the most prestigious universities of Turkey through making
contribution to the development of the sciences, humanities, and technology serving not only academia but also the
community at large.
The main strategic objectives of CKU are development and assurance of high quality research and teaching,
promotion of student and staff mobility, promotion of international ties with partner institutions, involvement in
European trends (ERA, EHEA), and contribution to social, cultural and economic life of the region. CKU is committed
to the Bologna Declaration and continually strengthens its capacity with regards to the implementation of Bologna
principles in order to contribute to the accomplishment of a European higher education and research area. ECTS
tables of all departments have already been completed and procedures related to Diploma Supplement will be
finalized before the 2009-2010. CKU prepared its strategic plan as to serve the Bologna Process. Efforts on
institutional quality and strategic plan are still being carried out and will also be completed in 2010.
CKU gives utmost importance to all kinds of international cooperations with the aim to improve students’
understanding of other cultures and education systems, providing them with a multicultural learning environment. A
specific emphasis is placed on EU Education and Training Programs, especially Erasmus that is seen as a main tool
to promote student and academic mobility and to strengthen European ties towards inclusion in EHEA.
Some bilateral agreements have been done with Erasmus universities. In addition to Erasmus program, other LLL
programmes are being developed for the coming years.
Within the context of LLP programs, especially Erasmus, CKU plans to:
1. Increase the mobility of students, academic and administrative staff,
2. Establish relations with higher education institutions throughout Europe,
3. Develop curricula in cooperation with similar institutions in Europe,
4. Join European academic networks promoting the internationalization of education,
5. Participate in international projects, which enhance quality, develop a European dimension, and foster
  multinational teaching and partnership,
6. Improve the quality of the academic process (library, facilities-including accommodation) in order to attract foreign
  students,
7. Establish Erasmus Student Network in order to support the integration of incoming students,
8. Offer student placements for incoming and outgoing students to transfer newly gained theoretical knowledge into
  the business sector.

1.b) What specific actions are planned to give visibility to Erasmus activities and what type of publicity will be given to
the Erasmus University Charter and the EPS?
1.c) What kind of arrangements, if any, does the Institution ensure to comply with non-discrimination objectives (e.g. actions related to gender equality, integration of disabled students and staff, enhancement of social and economic cohesion and combating of xenophobia and racism)?

Non-discrimination policy of CKU is clearly declared in all documents as well as in the university web. The Rector’s Committee strictly enforces the policy and CKU undertakes to fight against any form of discrimination based on gender, racial or ethnic origin, religion, disability, age or sexual orientation. CKU is determined to take additional measures for better integration of the disabled students and staff. Arrangements will be made for the disabled in the campus that is going to be built.

2. Quality of academic mobility activities:

What kind of specific measures are implemented in the institution to ensure highest quality in academic mobility activities?

Details should be provided in particular on: recognition and credit systems, the provision of information on curricula, information and counselling of outgoing students, tutoring and integration of incoming students, provision of student services (in particular accommodation), preparatory and refresher language courses, facilitation and acknowledgement of staff mobility.

Following the establishment of CKU, an International Relations Office has been found to implement the ECTS system, help in Diploma Supplement development and establish partnerships for student and staff mobility. Institutional Erasmus Coordinator, in addition to each faculty and department coordinators have been appointed. ECTS tables of all departments have been prepared and published in the official website both in English and Turkish. Information pack of our university, consisting of course names, credits and contents have also been prepared. International Relations office arranges periodic information sessions for the students and staff of the university on the EU Programs. This Office also participates in the national and international meetings and on behalf of CKU.

Documents for incoming students (application form, Transcript of Records, info package), and for outgoing students (selection procedure, Learning Agreement) will as soon as be prepared.

For the outgoing students, the Office plans to organize information meetings to provide necessary support in a number of issues such as orientation to the welcoming country and university, legal procedures and adaptation process. Outgoing students are required to bring Transcript of Records on their return, and succeeded courses will be fully recognized.

For the incoming students, the Office aims to appoint some native students to help the incoming students in their adaptation processes. Incoming students will be met at the airport. Orientation meetings will also be organized for the incoming students. Accommodation fee of the incoming students will be equal to that of native students.

In order to support mobility of students and staff, Lecturership of Foreign Languages and of Turkish Language under the Rectorship will organize language courses for students as well as academic and administrative staff. A Continuing Education Center will also be established before the end of 2009 to support LLL programmes.
ERASMUS
Standard University Charter

The European Commission hereby awards this Charter to:

UNIVERSITY of EUROPE

(hereinafter "the Institution")

The Institution agrees to comply with the following fundamental principles of Erasmus mobility:

- Mobility shall be carried out only within prior inter-institutional agreements;
- No university fees for tuition, registration, examinations, access to laboratory and library facilities are to be charged to in-coming Erasmus students
- Full recognition shall be given to students for satisfactorily completed activities specified in the compulsory Learning Agreements.

The Institution also agrees:

- to ensure the highest quality in the organisation of student and staff mobility
- to ensure that curriculum information is up to date, easily accessible and transparent;
- to ensure that an academic credit transfer system (ECTS or similar) gives transparency to the recognition procedures
- to ensure equal academic treatment and services to home and Erasmus students
- to support the integration of visiting Erasmus students in the Institution's activities
- to provide incoming Erasmus students and their home institutions with transcripts containing full, accurate and timely information at the end of their mobility period abroad
- to facilitate and acknowledge Erasmus teaching activities
- to promote and give visibility to the activities supported by the Erasmus programme
- to publicize this Charter and the related Erasmus Policy Statement of the Institution
- to comply with the objectives on non discrimination set out in the Lifelong Learning Programme.

This Charter entitles the Institution to apply to its National Agency and to the European Commission for grant support for Erasmus activities.

Violation of this Charter may lead to its withdrawal by the Commission.
Endorsement of the application

*I, the undersigned, Head and legal representative of the applicant institution,

- certify that the information contained in this application is complete and correct to the best of my knowledge. All Erasmus activities will be implemented on the basis of written agreements with the relevant authorities of the partner institutions;

- agree to the content of the Erasmus University Charter outlined above and commit my institution to respect and observe these obligations;

- confirm that the information given in the application submitted online and in this paper version is identical;

- agree to the publication of the Erasmus Policy Statement by the European Commission.

Place: Name: Date (dd/mm/yy):

Original signature of the legal representative of the Institution (as identified in section A.2 above)

Original stamp or seal of the Institution

Acknowledgement of receipt
After submission, Applicants are invited to consult the website of the Education, Audiovisual & Culture Executive Agency - EACEA to check successful receipt of their Erasmus University Charter (EUC) application. If by 15.07.2009 the application has not been listed on the website, the applicant should contact the EACEA EACEA-EUC@ec.europa.eu.